

WSSC Highways response 12 July 16

Tim, I've been forwarded your emails in respects of the above.

In principle, I see no significant highway issues with what's proposed; from the photos there would be a clear benefit especially for school traffic. If the car park is intended for general use and not just for school traffic, the access would need to be sufficient to allow two opposing cars to pass. I'd suggest that 4.5 metres should be sufficient, although ideally 4.8 metres would be provided.

Typical car parking dimensions are 2.4 by 4.8 metres with a minimum 6 metre wide corridor along between the rows.

As matters progress, please do not hesitate to contact me further should you further advice.

Kind regards

Ian Gledhill

[Ian Gledhill](#) BSc MIHE MCIHT | Principal Planner - County Highways, [West Sussex County Council](#) | Location: Ground Floor Northleigh, County Hall, Chichester, PO19 1RH
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From: Tim Simpson [<mailto:mail@tim-simpson.com>]

Sent: 29 June 2016 10:45

To: ENV Preappadvice

Cc: Parish Clerk (Amberley)

Subject: Re: Proposed Amberley Car Park

Dear Emma,

Please find attached your pre-application form, completed as requested. I think I have got the grid reference right - do let me know if it needs amending. I have put my email address on the form, as well as that of Vicky Spiers, our Parish Clark. Perhaps you can copy us both on any ensuing correspondence. And I have also attached the two-page powerpoint file showing the sketch plan and approximate layout of the proposed car park. We look forward to hearing from you.

Kind regards,
Tim

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M +44 (0)7803 288178

From: Emma Waters <emma.waters@westsussex.gov.uk> on behalf of ENV Preappadvice <ENVPreappadvice@westsussex.gov.uk>
Date: Friday, 24 June 2016 15:24
To: Tim Simpson <mail@tim-simpson.com>
Subject: FW: Proposed Amberley Car Park

Afternoon Tim,

I will book this in for Pre Application advice, could you first fill in our application form please (attached). Please also see the link below for details relating to the service.

<https://www.westsussex.gov.uk/roads-and-travel/information-for-developers/pre-application-advice-for-roads-and-transport/>

Kind Regards
Emma

Emma Waters | Assistant Planner, County Highways, Strategic Planning, West Sussex County Council
Location: Ground Floor Northleigh, County Hall, Chichester PO19 1QT
Internal: 25336 | External: 03302 225336 | E-mail: emma.waters@westsussex.gov.uk

From: Tim Simpson [<mailto:mail@tim-simpson.com>]
Sent: 22 June 2016 15:03
To: Planning Highways
Cc: Lucy Seymour-Bowdery
Subject: FW: Proposed Amberley Car Park

Hello,

I'm leading the development of Amberley's Neighbourhood Plan.

One of our policies proposes a small car park in the field adjacent to the southern boundary of Amberley First School.

Lucy suggested that we consult you to find out if there is anything we need to do at this stage by way of pre-application advice.

I attach the two-slide powerpoint I sent her, showing the plan and location of the proposed car park. I have also attached a few photos showing typical congestion in School Road, which the car park would help overcome.

Can I emphasise that we are at an early stage over this. We haven't yet looked at costs or the design issues (apart from the intention to ensure the car park is environmentally friendly and surrounded by greenery).

If you have chance to phone me one day soon to give me an initial view, I would very much appreciate it.

Kind regards,
Tim Simpson

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From: Lucy Seymour-Bowdery <lucy.seymour-bowdery@westsussex.gov.uk>
Date: Friday, 17 June 2016 09:45
To: Tim Simpson <mail@tim-simpson.com>
Cc: "Sarah.Nelson@southdowns.gov.uk" <Sarah.Nelson@southdowns.gov.uk>
Subject: FW: Proposed Amberley Car Park

Dear Tim

Further to my previous email, my colleague has advised me

that this enquiry would be pre-application advice. Please submit the enquiry as advised through the following link:

<https://www.westsussex.gov.uk/roads-and-travel/information-for-developers/pre-application-advice-for-roads-and-transport/>

I can confirm that there would be no charge for this advice.

Kind Regards
Lucy

[Lucy Seymour-Bowdery](#) MA MRTPI | Senior Planner,
Planning and Transport Policy Team, Strategic Planning,
Residents' Services Directorate, [West Sussex County Council](#)
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Location: Ground Floor, Northleigh, County Hall, Chichester,
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Internal: 26448 | External: 03302 226448|
E-mail: lucy.seymour-bowdery@westsussex.gov.uk

From: Lucy Seymour-Bowdery
Sent: 13 June 2016 16:31
To: Tim Simpson
Cc: Sarah Nelson
Subject: RE: Proposed Amberley Car Park

Dear Tim

Thank you for your email. I have sent this request for feedback to my colleague in the County Highways Team who is best placed to respond to this.

I will keep you updated on when you can expect a response.

Kind Regards
Lucy

[Lucy Seymour-Bowdery](#) MA MRTPI | Senior Planner,
Planning and Transport Policy Team, Strategic Planning,
Residents' Services Directorate, [West Sussex County Council](#)

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Location: Ground Floor, Northleigh, County Hall, Chichester,
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E-mail: lucy.seymour-bowdery@westsussex.gov.uk

From: Tim Simpson [<mailto:mail@tim-simpson.com>]

Sent: 07 June 2016 12:27

To: Lucy Seymour-Bowdery

Cc: Sarah Nelson

Subject: Proposed Amberley Car Park

Dear Lucy,

Thank you for the very helpful feedback you gave us on our draft Neighbourhood Plan. All points noted - particularly the need to avoid assuming that Amberley First School will add a Year 6 (10-11 years) until the secondary school consultation is complete and the final decision announced. With luck this will be concluded before we submit our final plan for examination - and if not, we will properly reflect the current state of play.

Both you and Sarah have asked for a little more detail on our proposal for a Car Park (Policy FI 1). I have attached a two-slide powerpoint showing the approximate size and location. Having checked a few public car parks with my tape measure, it appears the average size of a car parking space is 5m x 2.5m. The space we have proposed runs along the southern boundary of Amberley First School, and we envisage a car park of approx 80m x 20m.

This would provide space for two rows of approximately 30 cars along each of the long sides, with a 10m-wide strip down the middle for access and manoeuvring - approx 60 cars in total.

Following strong supportive feedback from the consultation, it's also clear that lighting would not be desirable, nor any form of payment machine. We would put a height barrier at the entrance, and prohibit overnight parking. There would not be any other enforcement, rather a polite notice requesting visitors to use the car park.

As I say, this proposal is strongly supported by the Parish, who find visitor parking in School Road a considerable inconvenience,

particularly but not only at weekends. I have attached also some photos showing typical congestion in School Road. The proposal is also supported by the school staff and parents, who feel that child safety would be enhanced by off-street parking for parents, and an off-street entrance to the school grounds for the children. The distances on the plan are approximate (I paced them out). They could be checked if needed.

I look forward to any further feedback you can give us on this.
Kind regards,
Tim Simpson