



APC - NOTES OF MEETING ON NEIGHBOURHOOD PLAN WITH CWG – 19th March 2015

This meeting took place at the Church Hall at 6.30pm

Present: Carol Henderson (CH)	Glenys Rowe (GR)
Geoff Uren (GU)	Peter Henderson (PH)
Hazel Allinson (HA)	Mike Toynbee (MT)
Leigh Cresswell (LC)	Sandie Conlon (SC)
Jason Charman (JC)	Katie Ohno (KO)
Tim Simpson (TS)	James Tolson (JT)
Geoff Conlon (GC)	Ros Simpson (RS)
Rachel King (RK)	Dave Coleman (DC)
Vicky Spiers (VS), Clerk	Sue Wood (SW)

Apologies received from Mike Wright (MW)

RK opened the meeting with an update; Amberley has now been official designated a neighbourhood area – this was a formal process that we had to go through in order to undertake a NP.

RK advised there has been lots of work on publicity – every house in the village should have now received a leaflet, thanks to all the people that helped deliver, MT for putting in the Parish magazine and VS for putting information on Listserve and PC website.

RK advised that the Questionnaire needs to be ready by June so need to start thinking about topics we want it to cover, we need some external help on this so have commissioned AiRS to do a Housing Survey for us.

We have also applied for a grant from SDNPA and will be applying for grants to assist us in paying for specialised help.

CH provided an overview of plans for the launch day, JC would meet residents as they come in, VS will ask them to sign in with their name and address so we can see if there are any areas of the community that haven't been included, so we can make sure all areas are included. RK will provide a short presentation a few times though the morning. There will be 5 focus groups/themes, each will have a flipchart easel with themes written on, with a desk, pens and post it notes for residents to put their suggestions on, for example focus group leaders could ask 3 things they would like for the village and 3 things they don't want for the village. There will also be photos and map on display boards, together with a slide show.

CH reiterated that the main point to get across to residents is that we want to encourage them to think what they want to see happening in Amberley over the next 10 – 15 years.

It is really important that topics under the 5 themes come from the Community and also important to get youngsters on board as this plan is for the future.

It is not a wish list, we can only put the ideas forward, but it will help us prioritise.

CH spoke about the Housing Survey (HS) we have commissioned, we are hoping it will provide us with the proof that what Amberley needs is starter homes and not 4/5 bedroom executive homes. She reiterated this is the reason we are doing it and not to find land for housing!

TS asked, if people put things forward, where is the money coming from to do these things? HA advised we will then have the evidence of needs to help us with applying for funding.

GR advised that a few years ago Parham did a HS using AiRS, results came out that there was no need for any housing so we just need to be careful that we may not get the results we want, she also suggested it was a good idea to view the survey before it went out to residents.

Facilities, Transport and Services focus have had a separate meeting already and talk over a few ideas, namely a car park and suggestions of a community hall which would leave the Church Hall free for the Church to use. Young people that they had spoken to liked the idea of a community hall. DC is taking the lead on B2139. Southern Water pumping station also discussed as it is inadequate, CH will lead on this. CH advised that it is a piece of infrastructure and that the SDNPA have asked all NP to list all infrastructure.

CH advised that Section 106 is being replaced by the Community Infrastructure Levy (CIL) and going forward where there are new developments a percentage will go into CIL for use by the community.

Engaging people – CH is having a tea for the senior ladies of the Parish and hopefully the youth group will be serving (RS is to ask them and confirm). Really keen to get Youth Groups ideas.

TS said that we need to make it clear that 28th March (the Launch) is not just a 'one shot', quite a lot of people can't attend as it is the start of the school Easter holidays and they are going away, he said we need to think creatively how to engage people.

SW said that there were many different clubs in Amberley could we engage them? CH agreed and said her and HA will be attending some of these with a 'pop up stall on the NP'.

The Castle and The Bridge have both given prizes for the raffle and are now NP Partners.

JT said that it was not completely clear from the letter sent to potential partners what it means to be a partner, RK advised that we are looking for organisations to support us, we know this will be in different way, i.e. hosting a meeting, prize for a raffle etc.

CH we are keen to get the Oil Syndicate on board especially over things like solar panels etc.

CH also stated that things are currently very busy on the PC, we are trying to get it right but please always let us know if something is not clear, we are extremely grateful for the CWG support for the NP.

SW mentioned that other Companies like Southern Water, Network Rail etc. will have their own plans so for example the NP could come with that we want more trains to stop at Amberley whereas Network Rail's plan maybe to reduce the number of trains, how do we deal with this eventuality. CH advised that with regard to Network Rail we will be liaising with a Network Rail representative over any ideas/plans for the railway. The PC will also meet with other authorities aswell. CH advised that it will all be about the evidence we collect from the Questionnaire and the community.

Employment and Tourism – RK apologised that due to her work diary the group had yet been able to meet. She mentioned that one of the things they were doing is putting a visitor's questionnaire together, gathering information so we can provide evidence in the future, this will be in the tearoom, café, pottery and B&B's. JT asked if we would like to put some in the Church – RK agreed with thanks. Hopefully this should be ready within next couple of weeks.

Housing – GU advised trying to organise a meeting for focus group next week. CH will be running the Housing focus group at the launch as both GU and LC are unable to attend due to prior commitments.

Ideas from CWG – RS was worried that as tea at White House was for limited numbers we might leave people out, CH said this highlights the issues that trying to engage with everyone brings up.

SW said that the old bit of the village gets talked about a lot, need to include Hurst Cottages, Crossgates and Houghton Bridge as they might feel excluded. For example the new car park is seen as just for the village, some people don't feel included as it does not affect them. PH asked could we knock on doors and talk to people, CH said that yes we may do that.

GC and HA both mentioned possibility of setting up a table on the NP in Hurst Cottages.

CH just reminded every focus group that they must keep minutes of every meeting they have and send these to VS, eventually these will be published on NP pages of PC website.

RK thanked everyone for their time and support and closed the meeting at 7.25pm.

Vicky Spiers – Clerk
25th March 2015