

NEIGHBOURHOOD PLAN STEERING GROUP MEETING 8 APRIL 2016 - 5.00PM  
AT DOWNLANDS LOFT, AMBERLEY

Attendees:

Tim Simpson (TS)  
Hazel Allinson (HA)  
Geoff Conlon (GC)  
Geoff Uren (GU)

Apologies: Vicky Spiers (VS)

Circulation: All the above, plus Maureen Chaffe (MC)

Main purpose of this meeting was to review progress on Reg 14 consultation, and to decide what further measures could be taken to encourage residents to complete response forms

**1. Communication with SDNPA**

- TS reported to the meeting that he had received a phone call from Sarah Nelson, Amy Tyler-Jones' colleague, to request that we extend our Reg 14 Consultation period to 7 May. No one had any objections to this.
- TS also reported that he had had a response from Trevor Beattie, CEO of the SDNPA regarding the HDC land. SDNPA have not yet formed a view on the merits of this land for development, since the issue had never been raised with them.

**2. Regulation 14 consultation progress**

- Two presentation meetings have been held - 19 March and 2 April. Approx 30 residents attended each. Approx 25 response forms have been received so far, although many people have indicated they intend to complete their forms by 30 April
- Two further events are planned - the 17 April meeting, originally planned for the Millennium Green, will now be held at the Figg's house in Hurst Cottages (Basil and Val have kindly offered to provide an indoor venue)
- In addition we have planned (subject to Mark Gomez' agreement) to hold a further evening event at the Sportsman, on 26 or 27 April (TS to contact mark and to confirm the date)
- In anticipation of these meetings we agreed that each of us would print 10 response forms, so that we will have 40 available at each meeting.
- It was suggested that we publicise these meetings specifically in Hurst Cottages, Crossgates and Newland Gardens. HA to determine how and what.

**3. Land-owner issues**

- We still need to meet with Hilda Newland. GU suggested 19 April. TS to contact Hilda to arrange
- Geoff Davis has written to the PC to enquire about housing development. TS to draft a response.
- In the case of HDC (John Loxley) we decided it would be appropriate to have a further meeting once we had received a full set of response forms from residents regarding possible housing sites. Meanwhile GU agreed to respond to John Loxley's note of the previous meeting with our proposed amendments (from TS and GU)

**4. Project Plan for submission with Locality Grant application**

- There was a general feeling that the project plan that VS had drafted provided insufficient time for review and revision of the Neighbourhood Plan following close of the Reg 14 consultation TS agreed to revise the project plan and to liaise with VS to finalise the Locality Grant application (TS and VS to meet 06.30pm 14 April, before the Parish Annual Meeting to do this)
- MC has advised that we will need to enlist the help of a professional graphic designer to do the design and layout of the next version of the Plan. TS agreed to contact Bob Trent to request a quote

## 5. Processing response forms

- We agreed that we need to spend the time needed to review all the responses ourselves. This will probably need a full day. Possible dates were discussed. Subsequent to the meeting we have decided to do this on 10 May. Venue and start time (am) to be confirmed.

**Date of next meeting: TBA**